



# Request for Residential High Occupancy Permit

FEBRUARY 2008

**CONTINUED ON REVERSE SIDE**

Upon request, this information is available in alternative formats for persons with disabilities.

**6. Required drawings: Plot Plan and Vicinity Map**

For more information, refer to Information Bulletin 122 "How to Prepare a Single Dwelling Unit Plot Plan and Vicinity Map"

**7. Parking requirement**

The applicant shall demonstrate on submitted plans that one off-street parking space per occupant eighteen years of age and older, less one will be accommodated on the premises in accordance with Section 123.0504.

YES

NO

☐☐

Parking Reduction Requested

Please attach any documents that you feel are necessary to support your request for a lesser parking requirement.

**Owner Declaration:** I \_\_\_\_\_, certify, under penalty of perjury under the laws of the State of California, that there are \_\_\_\_\_ occupants eighteen years of age and older residing on the premises and that there are \_\_\_\_\_ vehicles associated with the premises.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**8. Fee waiver for economic hardship**

YES

NO

☐☐

Fee Waiver Requested

If yes, please attach income tax forms for each property owner to demonstrate that total annual income is less than the Area Median Income for the San Diego Standard Metropolitan Statistical Area as published by the United States Department of Housing and Urban Development.

**9. Code compliance**

YES

NO

☐☐

Pending violation case related to residential high occupancy

☐☐

Other pending violation case at this property \_\_\_\_\_

**10. Owner Declaration:** I \_\_\_\_\_, certify, under penalty of perjury under the laws of the State of California, that the information provided above is correct. Willfully providing false statements or failing to report a material fact on this application is a violation of SDMC Section 11.0401 (b) and may be prosecuted civilly or criminally as a misdemeanor.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**FOR CITY USE ONLY**

YES

NO

☐☐

Lease agreement provided

☐☐

Parking reduction granted

☐☐

Fee waiver granted

Documentation provided to support parking and/or fee waiver request:

Name: \_\_\_\_\_

Staff Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_